

ARENA/FORUM BOARD OF DIRECTORS AGENDA

February 24, 2025

CALL TO ORDER: **Time:** _____

APPROVAL OF MINUTES: January 27, 2025 **M:**_____ **S:**_____ **Vote:**_____

PRIVILEGE OF FLOOR: Office of Employment & Training
Tri-Cities Opera

COMMUNICATIONS: N/A

COMMITTEE REPORTS: Accept reports: **M:**_____ **S:**_____ **Vote:**_____

- Nominating— 3 vacancies, 11 Directors with expired terms
- Facility Support— N/A
- Finance— See P&L Statement
- Executive— Committee assignments
- Veterans— N/A
- Special— N/A

ARENA MANAGER'S REPORT:

- Events- See Calendar of Events
- Maintenance- Winter maintenance schedule
- CIP- Roof analysis, HVAC improvements, Fire Alarm replacement, Skybox carpet replacement, overhead door replacement, video room equipment
- Marketing- N/A
- Tenants- Black Bears: 8% attendance increase Y2Y through 20 games; Ticketmaster: contract renewed through December 2029; IATSE Stagehands: contract renewed through June 30, 2026.
- Finance- See P&L Statement
- Personnel- N/A
- Food & Beverage- Contract through 2027- see attached monthly statement.

FORUM MANAGER'S REPORT:

- Events: See Calendar of Events
- Maintenance: Event prep, Winter maintenance schedule
- CIP: HVAC replacement design process in progress, pit filler system ordered, upgrades to Reception Hall bar area complete; design phase of Chorus Room 1 & 2 remodel (ADA upgrades)

- Marketing: N/A
- Tenants: N/A
- Finance- See P&L Statement
- Personnel- N/A
- Food & Beverage- See monthly reports.

OLD BUSINESS:

- Committee assignments- provided to Executive Committee
- Board size and terms.

NEW BUSINESS:

- Accept March 2025 Calendar of Events
M:_____ **S:**_____ **Vote:**_____
- Tri Cities Opera: 50% rental fee waiver for _____ consecutive days leading up to Rigoletto on April 27, 2025 at the Forum Theatre
M:_____ **S:**_____ **Vote:**_____
- 100% Waiver of rental fees: Broome-Tioga Workforce NY High School Senior Job Fair at the Arena on April 2nd, 2025 (County Department)
M:_____ **S:**_____ **Vote:**_____

NEXT MEETING: March 24 at 4:00 PM. Rent requests

ADJOURNMENT:

ARENA/FORUM BOARD OF DIRECTORS MINUTES

January 27, 2025

Present:

Judi Hess- Vice Chair	Jesse Wheeler	Michael Franz
Don Bergin	Christine Weiss	Mike Tanzini
Justin MacGregor-	Robert Krummenacker	Jenny Chang
Neal Haight	Chris Marion	

Excused:

Lillian Levy	Paul White	Robert Murphy
David Goguen- Chair	Joe Burns	

CALL TO ORDER: Time: **4:05 PM**

APPROVAL OF MINUTES: December 16, 2024: **M: D. Bergin; S: M. Tanzini; All in favor**

PRIVILEGE OF FLOOR: N/A

COMMUNICATIONS: N/A

COMMITTEE REPORTS: Accept reports: **M: C. Weiss; S: M. Franz; All in favor**

- Nominating— 3 vacancies, 11 Directors with expired terms
- Facility Support— N/A
- Finance— See P&L Statement
- Executive— Committee assignments
- Veterans— N/A
- Special— N/A

ARENA MANAGER'S REPORT:

- Events- See Calendar of Events
- Maintenance- Winter maintenance schedule
- CIP- Roof analysis, HVAC improvements, Fire Alarm replacement, Basketball Court installation
- Marketing- N/A
- Tenants- Black Bears: 20% attendance increase Y2Y through 15 games; Ticketmaster: contract renewed through December 2029; IATSE Stagehands: contract renewed through June 30, 2026.
- Finance- See P&L Statement

- Personnel- N/A
- Food & Beverage- Contract through 2027- see attached monthly statement.

FORUM MANAGER'S REPORT:

- Events: See Calendar of Events
- Maintenance: Event prep, Fall maintenance schedule
- CIP: HVAC replacement design process in progress, pit filler system ordered, upgrades to Reception Hall bar area complete; design phase of Chorus Room 1 & 2 remodel (ADA upgrades)
- Marketing: N/A
- Tenants: N/A
- Finance- See P&L Statement
- Personnel- N/A
- Food & Beverage- See monthly reports.

OLD BUSINESS:

- Committee assignments- provided to Executive Committee
- Board size and terms.

NEW BUSINESS:

- Accept February 2025 Calendar of Events
M: M. Tanzini; S: J. MacGregor; Vote: All in favor

NEXT MEETING: February 24 at 4:00 PM. Rent requests

ADJOURNMENT: **4:35 PM**